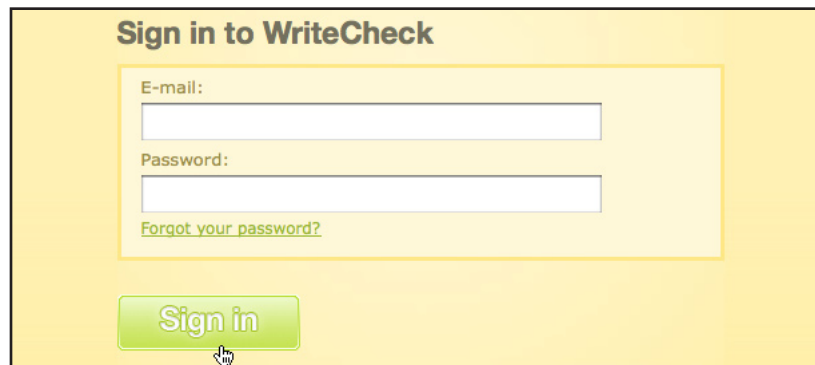


# Introduction

This quickstart will help you get started using WriteCheck™. The e-mail address and password you entered when purchasing your WriteCheck account will be the e-mail address and password required for you to sign-in.

## Step 1

To login to WriteCheck, go to [writecheck.turnitin.com](http://writecheck.turnitin.com) and click on the *Login* link at the top right of the page. The sign in page will load, enter your e-mail address and password within the appropriate fields. Click “Sign in” to open your WriteCheck homepage [fig1](#).

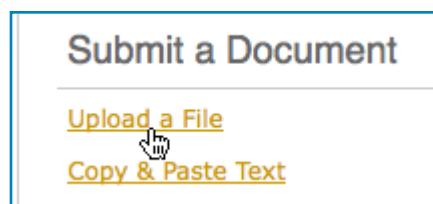


[fig1](#) The Sign in form on the WriteCheck Login page

If you have forgotten your password, you can reset it by clicking the *Forgot your password?* link above the login button.

## Step 2

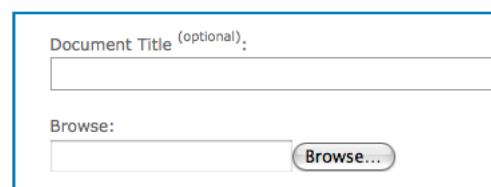
Once logged in, click the *Upload a File* link in the *Submit a Document* section to get started [fig2](#).



[fig2](#) The Upload a File link in the Submit a Document section

## Step 3

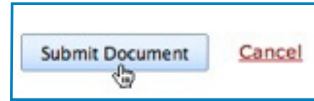
Enter a Document Title and Browse for the file you would like to submit [fig3](#).



[fig3](#) Document Title and Browse fields

## Step 4

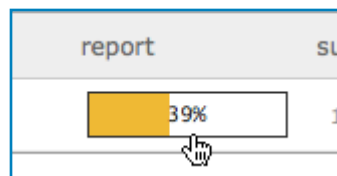
Click the Submit Document button to complete your submission *fig4*.



*fig4* The Submit Document button

## Step 5

Click the report icon to the right of the paper's title to open your report *fig5*.

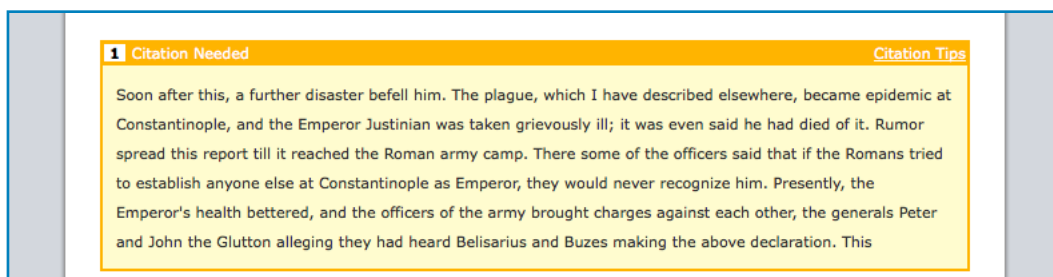


*fig5* The report icon

*Note: If an icon stating Wait appears to the right of your paper title, the report has not finished processing. In this situation you can either wait for the report icon to appear (the screen will automatically refresh when the report is available) or you can sign out and return to WriteCheck later to view your report.*

## Step 6

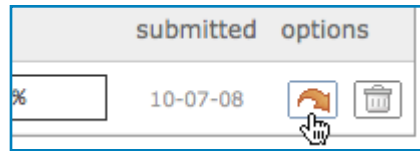
The text of the paper you have submitted will appear within the report. All content within your paper that matches content in the databases will be highlighted and numbered throughout your paper *fig6*. Click on the *Citation Tips* link on the top right of the highlighted area to open up a new window containing information about properly citing sources in an academic paper.



*fig6* The highlighted text in your paper

## Step 7

After viewing your report and correcting any missing citations, you can resubmit your paper by clicking the resubmit arrow to the right of your original submission and going through the submission process again [fig7](#).



[fig7](#) The resubmit arrow

*Note: If more than 30% of the text of your paper for resubmission has been changed, added, or removed, you will need to submit the paper as a new document. Papers can only be resubmitted once.*

## Step 8

To purchase additional document credits, click the *Buy Now* button under the submission package you would like to purchase [fig8](#). The list of submission packages is located under the *Account* tab of your WriteCheck account.



[fig8](#) The Buy Now button